

Article 11 CLASS CANCELLATION

- 11.1 Notwithstanding Article 10 (Hours and Scheduling), if during any particular quarter a full-time contract or regular teaching faculty employee's assignment is less than a full load because of a class cancellation due to low enrollment or attendance, the employee shall assume a replacement assignment during the year to complete their load. The faculty employee and the appropriate administrator shall meet to mutually agree on assignment(s) to complete the load in accordance with the provisions specified below.
- 11.1.1 Whenever practicable, the replacement assignment shall occur during the same quarter as the cancelled class.
- 11.1.2 If necessary, a replacement assignment may be scheduled outside the normal academic workday.
- 11.1.3 For faculty employees also assigned under Article 7: In Fall quarter only, a faculty employee shall have the option of accepting a replacement assignment or converting an Article 7 assignment to load. In Winter quarter, an Article 7 assignment shall be converted to a replacement assignment for load unless mutually agreed otherwise. If, in Spring quarter no replacement assignment is available, an Article 7 assignment shall be converted to complete full annual load.
- 11.2 Any contract or regular faculty employee whose assignment is less than a full load because of a class cancellation due to low enrollment shall be required to make up the cancelled assignment no later than the end of the regular academic year as defined in Article 10.3. In no event shall an employee whose assignment is less than a full load be required to take an assignment during summer session or any other intersession to complete a full load. Furthermore, no faculty employee shall be required to perform services outside the workweek or on more than five days during any calendar week.
- 11.3 Before canceling any assignment, the Board shall seriously consider the possibility of allowing the assignment to continue and shall instruct its agents to refrain from canceling assignments prematurely. The Board shall not cancel a class for low enrollment unless the number of students enrolled before the beginning of a quarter is less than the minimum class size established for that class on November 23, 1977. If a class is not cancelled for low enrollment before the beginning of a quarter, the Board shall not cancel the class for low attendance unless the number of students actually attending at any time either during the first two meetings of the class or during the first full week of the class, whichever is later, is less than the minimum class size established for the class on November 23, 1977.