

Article 9-Load and Class Size

MEMORANDUM OF
UNDERSTANDING BETWEEN
FOOTHILL-DE ANZA COMMUNITY COLLEGE
DISTRICT AND
FOOTHILL-DE ANZA FACULTY
ASSOCIATION

On September 20, 1983, the negotiating teams representing FA and the Board reached tentative agreement on Article 9, Load and Class size. As a portion of the agreement, there was an understanding that in Section 9.5 the term “preparation” means in part a single class in which are combined more than one level of the same subject, for example, French 4, 5, 6 or Art 37A, 37B, 37C. In addition, there was an understanding that Section 9.5 prescribes a standard number of preparations that does not necessarily include any preparation that may result from implementation of Sections 11.1 and 11.2 of Article 11, Class Cancellation, on which the teams reached tentative agreement on May 13, 1983.

Dated: September 20, 1983

Article 9 – Load and Class Size

MEMORANDUM OF UNDERSTANDING
BETWEEN
FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
AND
FOOTHILL-DE ANZA FACULTY ASSOCIATION

This Memorandum of Understanding is entered into by and between the Foothill-De Anza Community College District ("District") and the Foothill-De Anza Faculty Association ("FA").

Due to programmatic implications of potential class cancellations, the parties wish to memorialize their agreement regarding the load and class size exceptions for the 2025-2026 college year. The courses listed below allow for either multiple delivery methods to be used for the same course (online asynchronous, online synchronous, and face-to-face, including hybrid combinations) for single load, also known as "multiple modality" courses, or allow for two or more skill levels (e.g. beginning and intermediate or level 1,2,3) to be taught at the same time for single load, also known as "stacked" courses.

In addition, shared load may be applied to non-credit and credit courses that are taught at the same time in a combined class (e.g. EMS), also known as "Mirrored" classes. The seat count for a mirrored class shall be limited to the seat count established for the credit course.

The parties agree that mutual agreement between the dean and the individual faculty member regarding a shared load schedule is required, and that if the enrollment in both sections, when offered as either multiple modality or stacked, reach 20 or more prior to the use of any add codes, then both sections of the course will be loaded.

At Foothill College, Honors courses are open to all students and do not require any special clearance or admission to the program. When honors courses are stacked with regular courses, the combined maximum enrollment shall be 80 percent of the regular maximum enrollment. That is, a course with a max class size of 50 shall have a combined (regular and honors stacked) max class size of 40 with no more than 15 seats in the honors section. And a course with a max class size of 40 shall have a combined (regular and honors stacked) max class size of 32 with no more than 12 seats in the honors section.

DE ANZA COLLEGE		
AT/CB Division		
Department	Multiple Modality	Stacked Levels
Auto Technology		AUTO 60A/60B AUTO 60D/60E AUTO 60F/60G AUTO 60H/60J AUTO 61A/61B AUTO 67A/67B AUTO 367A/367B AUTO 67G/67J AUTO 367G/367J

Computer Information Systems	All CIS courses	
Design and Manufacturing Technology	DMT 60A DMT 61A DMT 62A DMT 63A DMT 64A DMT 65A DMT 66A DMT 67A DMT 68A DMT 73A	DMT 61A/62A DMT 62A/63A DMT 65A/68A DMT 61A/64A DMT 62A/64A DMT 63A/64A DMT 65A/66A DMT 65A/67A DMT 80/84A DMT 84A/84B DMT 84B/84C DMT 101 to DMT 110 DMT 201 to DMT 205 DMT 77A to DMT 77X (Special Projects, no load)
Creative Arts Division		
Department	Multiple Modality	Stacked Levels
Photography	PHTG 57AB (1) hybrid	PHTG 4/5 PHTG 57AB PHTG 54,2, 3 PHTG 2 W/3 PHTG 58AB
Art		ART 3TC, WMST 3C ART 10AB ART 14ABC ART 15ABC ART 16ABC ART 18BCE, 20 ART 18A,19H-M and 18D ART 19M and 19E ART 37ABC ART 55BC ART 58ABC
Dance		DANC 22KLM DANC 23ABC DANC 23LMN DANC 24ABC DANC 25AB DANC 37ABC
Film/TV		FTV 1, 1H FTV 2A, 2AH FTV 2B, 2BH FTV 2C, 2CH FTV 71GH FTV 72GHJ FTV 57AB FTV 60BC FTV 60BC, 64A FTV 44AB

		FTV 64ABC
Music		MUSI 3ABC MUSI 3C and 4A MUSI 4ABC MUSI 6ABC MUSI 9ABC MUSI 12ABC MUSI 12BC,18ABC MUSI 13ABC MUSI 13ABC, 41V MUSI 20,41,22 MUSI 20, 21 MUS 21, 41W MUSI 14ABCD MUSI 16AB MUSI 34,41,45 MUSI 35, 41W MUSI 42,41 MUSI 31,41 MUSI 48ABC,41 MUSI 50ABC,13ABC MUSI 8,51
Theatre		THEA 20ABC THEA 80AB
Language Arts Division		
Department	Multiple Modality	Stacked Levels
Honors Courses		Except for standalone EWRT 1AH and EWRT 2H classes, all EWRT, COMM, and ELIT Honors sections are stacked with the regular section
Journalism		JOUR 61A/61B/61C JOUR 62A/62B/62C/62D/62E/62F
EWRT		EWRT 65A/65AX/65B/65BX/65C/65CX EWRT 68A/68AX/68B/68BX/68C/68CX
Physical Education Division		
Department	Multiple Modality	Stacked Levels
Kinesiology		KNES 1B, C, D KNES 5A, B KNES 11A, B KNES 12A, B KNES 12H, J KNES 19A, B KNES 29A, B KNES 31A, B, C KNES 32A, B, C, D KNES 37E, 38A, B, C, D KNES 39 A, B, C KNES 9A, B KNES 12D, E

		KNES 30A, B,C KNES 32E, F KNES 37A, B, C, D KNES 40A, B, C KNES 41A, B, C
Intercultural/International Studies Division		
Department	Multiple Modality	Stacked Levels
Spanish	SPAN 1, 2, 3, 4, 5, 6	SPAN 4 and 5 SPAN 4 and 6 SPAN 5 and 6
Mandarin	MAND 1, 2, 3, 4, 5, 6	MAND 4 and 5 MAND 4 and 6 MAND 5 and 6

FOOTHILL COLLEGE		
Business and Social Sciences Division		
Department	Multiple Modality	Stacked
Anthropology		ANTH 1/1H ANTH 1L/1H ANTH 2A/2AH ANTH 5/5H
Business		BUSI 22/22H
Economics		ECON 9/9H
Geographic Info Systems	GIST 12	
Humanities		HUMN 3/3H HUMN 4/4H HUMN 7/7H
Political Science		POLI 2/2H POLI 3/3H POLI 9/9H POLY 15/15H
Psychology		PSYC 1/1H
Sociology		SOC 1/1H
Fine Arts, Communication, Division		
Department	Multiple Modality	Stacked
Art	ART 4A ART 4B ART 4C ART 4E ART 5A ART 5B ART 15A ART 15B ART 20 ART 47A ART 47B	ART 2A/2AH ART 2B/2BH ART 4B/C ART 4D/I/H ART 19A/C ART 19B/D ART 44, 45A/B/C ART 45B/46B ART 45F/46B ART 47A/B

Communication Studies		COMM 1B/1BH
Dance		Dance 1A/B/C Dance 2A/B/C Dance 3A/B Dance 4A/B/C Dance 11A/12A/14 Dance 18A/B
Graphic Interactive Design	GID 37 GID 44A GID 61 GID 68A	GID 53A/B/C GID 34/35
Media Studies	MDIA 1/1H MDIA 20 MDIA 52 MDIA11/11H	MDIA 1/1H MDIA 11/11H MDIA 13 / MUS 11F MDIA 13 / MDIA 30
Music	MUS 8/8H MUS 2A/2AH MUS 2B/2BH MUS 2C/2CH MUS 3A/B/C MUS 1	MUS 12A/B/C MUS 13A/B/C MUS 14A/B/C MUS 15A/B/C MUS 8/8H MUS 2A/2AH MUS 2B/2BH MUS 2C/2CH MUS 11D/E / MUS9B MUS 3A/B/C
Music Tech	MTEC 50A MTEC 51A/B/C MTEC 52A/B MTEC 53A/B MTEC 55A/B/C MTEC 57A/B/C MTEC 60A/B MTEC 62A/B/C MTEC 70A/B/C/D/E/F/G MTEC 72A/B/C MTEC 80A/B/C MTEC 82A/B/C MTEC 88A/B/C	MTEC 51A/B/C MTEC 52A/B MTEC 53A/B MTEC 55A/B/C MTEC 57A/B/C MTEC 60A/B MTEC 62A/B/C MTEC 70A/B/C/D/E MTEC 70A with 72A/B MTEC 72A/B/C MTEC 80A/B/C MTEC 82A/B/C MTEC 88A/B/C
Photography	PHOT 74A/474A PHOT 74B/474B PHOT 74C/474C	PHOT 4A/404A PHOT 4B/4C/404B/404C PHOT 5/405 PHOT 8/8H PHOT 10/10H PHOT 11/11H PHOT 72/47s PHOT 74A/74B/74C/474A/474B/474C
Theater	THTR 1 THTR 2A THTR 2F THTR 8 THTR 21A/B/C	THTR 20A/B THTR 21A/B/C THTR 25/25B/25C THTR 40A/B THTR 45A/B/C/D/E/F

	THTR 22 THTR 24 THTR 25 /B/C THTR 26 THTR 27 THTR 31 THTR 40A/B THTR 42 THTR 48G THTR 63A	THTR 47A/B/C/D THTR 48 B/C/F THTR 49A/B/C/D
Health Sciences and Horticulture Division		
Department	Multiple Modality	Stacked Levels
	None	None
Language Arts Division		
Department	Multiple Modality	Stacked Levels
Creative Writing	CRWR 25A	CRWR 39A & B CRWR 41A & B
English	ENGL 7, 12, 12A, 16, 31, 40 ENGL 43A,43B, 43AH, and 43BH ENGL 45A,45B, 45AH, and 45BH	ENGL 45A, 45AH ENGL 45B, 45BH ENGL 43A, 43AH ENGL 43B, 43BH ENGL 1A, 1AH ENGL 1B, 1BH ENGL 1C, 1CH ENGL 11, 11H
ESLL	ESLL 26 ESLL 125 ESLL 201 ESLL 226, 227, 235, 236, 248, 249 NCEL 426, 427, 428, 435, 436, 437, 451 NCEL 400, 403A, 403B, 405, 407A, 407B, 408, 425, 447, 448, 470, 471, 480	ESLL 226 and NCEL 426 (mirrored) ESLL 227 and NCEL 427 (mirrored) ESLL 235 and NCEL 435 (mirrored) ESLL 236 and NCEL 436 (mirrored) ESLL 237 and NCEL 437 (mirrored) ESLL 248 and NCEL 428 (mirrored) ESLL 201 and NCEL 451 (mirrored) NCEL 470 and 471
Japanese	JAPN 1 JAPN 2 JAPN 3	JAPN 13A, 13B, 14A, 14B
Journalism	JRNL 22A/B/C	JRNL 22A/22B/22C JRNL 53A/53B JRNL 60/61/62/64
Spanish	SPAN 1	SPAN 4,5

		SPAN 4,6 SPAN 5,6
Kinesiology and Athletics Division		
Department	Multiple Modality	Stacked Levels
Kinesiology	KINS 8A/B KINS 48 KINS 53 KINS 62A/B/C KINS 81	KINS 8A/B KINS 62A/B/C/D/E
Physical Education		Note: PHDA and PHED classes can only be stacked together if the faculty member meets min quals in both disciplines. PHED 10A/B and 11A/B with PHDA 21A/B PHED 13/13A/B/C PHED 18/18B/18C PHED 19B/C/D PHED 20 A/B, 22B/C PHED 20/B/C PHED 21A/B with PHED 22C PHED 22/22A with PHDA 24 PHED 22B/C with PHDA 19 PHED 23A/B PHED 24/24A/25A PHED 26/26A/26C PHED 27/27A/B/C with PHDA 23 PHED 33/33A/33B PHED 36A/B/C PHED 37/37A/37B PHED 38A/B/C PHED41/41A PHED 45A/46/46A with PHDA 17 PHED 22E & 47C PHED 45C & 47B/C & 49B w PHDA 15A/B/C
STEM Division		
Department	Multiple Modality	Stacked Levels
Computer Science	CS 10 CS 50A, 50B, 50C, 50D CS 53, 53B, 53C, 53D CS 55A, 55B, 55C, 55D CS 80A	

This agreement shall not be precedent setting and shall apply only to the course offerings listed above. The parties further agree to review this list and the policies related to shared load in Spring 2026. This MOU may be extended by mutual agreement.

Dated July 14, 2025